

TOWN OF LANESBOROUGH SELECTMEN'S MEETING

Submitted by Diane Stevens, Town Secretary

September 12, 2016

Present: Mr. John Goerlach, Chair
Mr. Robert Ericson
Mr. Henry Sayers
Mr. Paul Sieloff, Town Manager

Warrants: Warrants Signed

The meeting was opened by John Goerlach at 6:00 p.m.

1) Public Comment

John Goerlach asked for a moment of silence for Joe Flynn. Lee Hauge added that Mr. Flynn was an admirable man.

2) Permit(s) / Contract(s) / Use of Town Property or Notification to Town of Community Event / Appointment(s)

Pledge of Liquor License – Matt Reilly’s, Inc.

Attorney Thomas Martin appeared before the Board on behalf of his client, Matt Reilly’s, Inc., relative to the Pledge of Liquor License Application. Motion 16-131. Motion made by Robert Ericson to approve the Pledge of Liquor License Application of Matt Reilly’s, Inc., seconded by Henry Sayers. Motion carried 3-0. [#1]

Road Opening Permit – D. Condron Construction – 8 Bena Street

Mr. Sieloff presented the Board with a Road Opening Permit from D. Condron Construction for 8 Bena Street together with a Memorandum from DPW Director William Decelles dated September 7, 2016, that the sewer hook-up has been completed and the area was restored to its original condition. Motion 16-132. Motion made by Henry Sayers to approve the Road Opening Permit of D. Condron Construction for 8 Bena Street, seconded by Robert Ericson. Motion carried 3-0. [#2]

Road Opening Permit – D. Condron Construction – 6 Bena Street

Mr. Sieloff presented the Board with a Road Opening Permit from D. Condron Construction for 6 Bena Street together with a Memorandum from DPW Director William Decelles dated September 7, 2016, that the sewer hook-up has been completed and the area was restored to its original condition. Motion 16-133. Motion made by Henry Sayers to approve the Road Opening Permit of D. Condron Construction for 6 Bena Street, seconded by Robert Ericson. Motion carried 3-0. [#3]

Road Opening Permit – D. Condron Construction – 199 Narragansett Avenue

Mr. Sieloff presented the Board with a Road Opening Permit from D. Condron Construction for 199 Narragansett Avenue together with conditions as outlined in a Memorandum from DPW Director William Decelles dated September 7, 2016, that the blacktop section of the project be repaired upon completion. Motion 16-134. Motion made by Henry Sayers to approve the Road Opening Permit of D. Condron Construction for 8 Bena Street, with the conditions set forth in the September 7, 2016 Memorandum of the DPW Director, seconded by Robert Ericson. Motion carried 3-0. [#4]

Berkshire Mall – Berkshire Running Center – Ramblefest Marathon

Mr. Sieloff presented the Board with a Notification to Town of Community Event from the Berkshire Mall for the 1st Annual Ramblefest Marathon which will take place on October 9, 2016. All appropriate departments have reviewed the application. The Police Department’s conditions were that detail officers

be obtained at all entrances and exits. Motion 16-135. Motion made by Robert Ericson to approve the Notification of Community Event of the Berkshire Mall for the 1st Annual Ramblefest Marathon with the conditions set forth by the Police Department, seconded by Henry Sayers. Motion carried 3-0. [#5]

Berkshire Mall –American Foundation for Suicide Prevention Out of the Darkness Walk

Mr. Sieloff presented the Board with a Notification to Town of Community Event from the Berkshire Mall for the Out of the Darkness Walk which took place on September 10, 2016. Mr. Sieloff stated that the application was emailed to the Board and all appropriate departments before the event took place and no conditions were returned so the event was held prior to Board approval. [#6]

Economic Development Committee Appointment – Kevin Towle

Mr. Sieloff stated that Kevin Towle completed a Citizen Interest Form and would like to join the Economic Development Committee. Mr. Sieloff stated that Mr. Towle was recently hired for State Representative Gailanne Cariddi, Vice Chair, Joint Committee on Economic Development and Emerging Technologies' North Adams office and his educational background makes him a good candidate for the appointment. Motion 16-136. Motion made by Henry Sayers to appoint Kevin Towle to the Economic Development Committee with a term to expire on June 30, 2017, seconded by Robert Ericson. Motion carried 3-0. [#7]

Senior Tax Work Off Program Appointment - Judy Volin

Mr. Sieloff presented the Board with an email from Council on Aging Director, Lorna Gayle relative to the appointment of Judy Volin to the Senior Tax Work Off Program. Motion 16-137. Motion made by Henry Sayers to appoint Judy Volin to the Senior Tax Work-Off Program, seconded by Robert Ericson. Motion carried 3-0. [#8]

3) Trick or Treat – Proposed date and time – Monday, October 31 – 5:00 p.m. to 7:00 p.m.

Motion made by Henry Sayers to approve the date of October 31, 2016 from 5:00 p.m. to 7:00 p.m., seconded by Robert Ericson. Motion carried 3-0.

4) Approval of proposed Bylaws

Mr. Sieloff presented the Board with proposed Bylaws for the Historical Commission, the Sewer Commission and the Energy Committee for their review and approval. Mr. Sieloff informed the Board that the Bylaws for the Energy Committee which were already approved did not include the additional language relative to the filing of minutes, etc. which were incorporated into all other bylaws. Mr. Goerlach asked if the members of these committees had been given a copy to review. Mr. Sieloff stated that they are posted on committee pages after approved.

Historical Commission

Motion 16-138. Motion made by Robert Ericson to approve the Historical Commission Bylaws, seconded by Henry Sayers. Motion carried 3-0. [#9]

Sewer Commissioners

Motion 16-139. Motion made by Robert Ericson to approve the Sewer Commission Bylaws, seconded by Henry Sayers. Motion carried 3-0. [#10]

Energy Committee

Motion 16-140. Motion made by Henry Sayers to approve the Energy Committee Bylaws, seconded by Robert Ericson. Motion carried 3-0. [#11]

5) DPW Truck Bid Award

Mr. Sieloff informed the Board that only one bid was received and he had spoken to the DPW Director this morning who informed him that the 2017 vehicle which was outlined in the bid documents did not have the specifications needed and he requested that a new advertisement be placed for a 2016 vehicle. Motion 16-141. Motion made by Henry Sayers to reject the bid received for the DPW truck and republish for new bids requesting a 2016 or newer vehicle, seconded by Robert Ericson Motion carried 3-0.

6) Clayson Creative proposal for LCATV

Mr. Sieloff presented the Board with an estimate from Clayson Creative which is the company proposed to operate the LACTV Channel. The owner, Ryan Cowdrey also works for PCTV and operates this business in media services. Mr. Cowdrey gave the Board some literature and references relative to his services. Mr. Sieloff stated that PCTV is not interested in continuing its contract with the Town which will end in October. Mr. Sieloff stated that he will contact Mr. Cowdrey's references. Mr. Cowdrey stated that he covers Pittsfield meetings and has been for 10 years and is familiar with the equipment. Mr. Sieloff stated that there will be more revenue coming in from franchising fees which should cover the cost of the services and asked the Board if they wished to move forward. Mr. Sieloff also stated that he would monitor it closely and the Board can re-evaluate in a year. Mr. Sayers asked Mr. Cowdrey if he would work with the Town if budgets were tight towards the end of the fiscal year. Mr. Cowdrey stated that he would be willing to work with the Town in such cases. Motion 16-142. Motion made by Henry Sayers to approve obtaining the services of Clayson Creative for one year beginning on November 2, 2016, subject to reference checks, seconded by Robert Ericson. Motion carried 3-0. [#12]

7) Proposed letter to DEP on docks

Mr. Sieloff presented the Board with a proposed letter to the Department of Environmental Protection relative to the Town's position of docks being placed in rights of way. Harbormaster Lee Hauge stated that the proposed letter reiterated what was voted on at Town Meetings. Mr. Hauge presented the Board with a letter he sent to the DEP in 2015 and additional language that they could perhaps incorporate into this letter. Mr. Ericson stated that this matter needs to be resolved. Mr. Hauge stated that he has spoken with the DEP and they would like the Town to state their position. Mr. Ericson will revise the proposed letter and send a copy to the Board for review and approval before it is sent out. [#13]

Clark Gable and Mr. & Mrs. Robert McCluskey asked the Board what they would need to do in order to hook-up to sewer on Narragansett Avenue. The Board advised Mr. Gable and Mr. & Mrs. McCluskey of the process and fees which would be required to do so.

8) Discussion on Ambulance Services and possible study

Mr. Sieloff stated that an ad will be placed for interested EMTs who would like to work with the Highway Department as was discussed at the Board's last meeting. Mr. Sieloff stated that something needs to be done and this is a very important service for the Town which needs to be looked at in greater detail. Mr. Sieloff would like to discuss the fee schedule in further detail with the Board. Mr. Goerlach asked about sending letters to Hancock and New Ashford. Mr. Sieloff stated that this was already done with no response. Mr. Ericson stated that perhaps the Town could take a regional approach. Mr. Sieloff will keep Board updated.

9) Other business which could not have been reasonably foreseen within 48 hours of the meeting.

None.

10) Selectmen's Items

Mr. Sayers stated that people were parking at the intersection of Greylock Road and North Main Street and believed that this is a safety issue and a no parking sign should be installed. Motion 16-143. Motion made by Henry Sayers to install a no parking sign at the intersection of Greylock Road and North Main Street,

seconded by Robert Ericson. Motion carried 3-0. Mr. Goerlach asked about the status of the economic development employee being hired by Berkshire Regional Planning Commission. Mr. Sieloff stated that someone has been hired and will begin working on October 3rd. Mr. Sieloff will forward emails to Board that he received from Berkshire Regional Planning Commission to update them on the status of this employee and will invite him to attend a Board meeting once he is acclimated. Mr. Goerlach would like to schedule a meeting with newly appointed Economic Development Committee. Mr. Sieloff stated that he will do this in the next couple of weeks. Mr. Goerlach asked if the Town should reach out to the new owner of the Berkshire Mall. Mr. Sieloff stated that this would be a good topic for the Baker Hill Road District on Wednesday. Mr. Tinkham asked why Williams College has not been contacted since they had offered to help with economic development. Mr. Sieloff stated that he would contact Paula Consolini and check into this.

11) Town Manager Report

Mr. Sieloff updated the Board on the Town Accountant search. He will collect resumes for another week or two before contacting candidates for interviews and will keep the Board updated.

12) Approve Minutes

Motion made by Henry Sayers to approve the Regular Session Minutes of August 22, 2016, seconded by Robert Ericson. Motion carried 3-0. Motion made by Henry Sayers to approve the Executive Session Minutes of August 22, 2016, seconded by Robert Ericson. Motion carried 3-0.

13) Adjournment

Motion to adjourn meeting made by Robert Ericson, seconded by Henry Sayers. Motion carried 3-0. Meeting adjourned at 6:58 p.m.

Footnotes:

- [#1] Pledge of Liquor License – Matt Reilly’s, Inc.
- [#2] Road Opening Permit – D. Condrion Construction – 8 Bena St.
- [#3] Road Opening Permit – D. Condrion Construction – 6 Bena St.
- [#4] Road Opening Permit – D. Condrion Construction – 199 Narragansett Ave.
- [#5] Notification to Town of Community Event – Berkshire Mall – Ramblefest Marathon
- [#6] Notification to Town of Community Event – Berkshire Mall – Out of the Darkness Walk
- [#7] Citizen Interest Form – Kevin Towle
- [#8] Senior Tax Work off appointment – Judy Volin
- [#9] Proposed Historical Commission Bylaws
- [#10] Proposed Sewer Commissioners Bylaws
- [#11] Proposed Energy Committee Bylaws
- [#12] Clayson Creative proposal
- [#13] Proposed letter to DEP on docks